GET STARTED WITH DILL

STUDENTS USE...

DiLL Client

STUDENTS MUST FIND AND OPEN THE DILL CLIENT PROGRAM ON THEIR COMPUTERS.

TEACHER USES...

DiLL Lab Controller

YOU AS INSTRUCTOR MUST OPEN DILL LAB CONTROLLER ON YOURS.

Please enter your U of M Internet ID (X.500) and password.

X.500: 
Password: 

Quit Login

BOTH YOU AND THE STUDENTS MUST LOG INTO DILL WITH SCHOOL IDS AND PASSWORDS

AS STUDENTS LOG INTO DILL, THEY APPEAR IN YOUR WINDOW AS CIRCLES.
LISTENING AND DRILLING FOR PRACTICE

DILL CLIENT WITH A LESSON

STUDENTS CAN PRACTICE LESSONS ON THEIR OWN, EVEN WITHOUT A TEACHER.

THEY CAN ALSO MAKE RECORDINGS, BUT THESE WON’T BE SAVED IN DILL.

TO HAVE STUDENTS PRACTICE LESSONS, GIVE YOUR CLASS THE FOLLOWING INSTRUCTIONS.

“PLEASE CLICK ON THE ‘LESSON’ MENU AT THE TOP OF YOUR SCREEN AND CHOOSE ‘OPEN FROM CATALOG FOR PRACTICE.’

THEN NAVIGATE TO [OUR TEXTBOOK OR CHAPTER] AND CHOOSE [OUR LESSON(S) FOR TODAY].”
MONITOR A STUDENT

YOU CAN MONITOR STUDENTS WHILE THEY PRACTICE THEIR LESSONS. HERE WE LISTEN TO A STUDENT NAMED PATRICIA.

PRESS AND HOLD THE MOUSE INSIDE PATRICIA’S CIRCLE.

WITHOUT RELEASING THE MOUSE BUTTON, MOVE THE MOUSE OVER THE INSTRUCTOR’S CIRCLE.

WHEN BOTH CIRCLES ARE YELLOW, RELEASE THE MOUSE BUTTON.

FROM THE MENU THAT APPEARS, CLICK “INSTRUCTOR MONITORS PATRICIA”.

PATRICIA’S VOICE IS NOW AUDIBLE THROUGH YOUR HEADPHONES—WITHOUT HER KNOWLEDGE!
SPEAK WITH A STUDENT

JUST LIKE MONITORING (ON PAGE 3), YOU CAN BEGIN A CONVERSATION BY DRAGGING A LINE BETWEEN TWO PEOPLE.

DRAGGING A LINE FROM PATRICIA

MONITOR OR CONVERSE?

FROM THE MENU THAT APPEARS, CLICK “INSTRUCTOR CONVERSES WITH PATRICIA”.

PEOPLE WHO ARE SPEAKING OR LISTENING—that are CONNECTED—ALWAYS APPEAR RED. ARROWS SHOW WHERE THEIR VOICES ARE GOING. A TWO-WAY DIALOG CREATES ARROWS POINTING BOTH WAYS.

CONVERSATIONS

PEOPLE CAN BE CONNECTED MANY WAYS. BE CREATIVE.

FOUR PEOPLE LISTEN TO ERIC

THREE SEPARATE DIALOGS

FOUR-WAY CONVERSATION
**ENDING CONNECTIONS**

**LISTENING TO SUE**

FROM THE MENU THAT APPEARS, CLICK "DISCONNECT INSTRUCTOR FROM SUE."

**STOP LISTENING TO SUE**

TO STOP OBSERVING OR SPEAKING WITH SOMEONE (HERE, SUE), CLICK ON YOURSELF—INSTRUCTOR.

**DISCONNECTED**

**THREE-WAY CONVERSATION**

CLICK ON SALLY TO REMOVE HER FROM A MULTI-WAY CONVERSATION.

**DISCONNECTING SALLY**

FROM THE MENU THAT APPEARS, CLICK "DISCONNECT SALLY FROM 2 PEOPLE."

**TWO-WAY CONVERSATION**

SALLY IS NOW REMOVED FROM THE CONVERSATION.

**ENDING CONNECTIONS**

***LISTENING TO SUE***

Disconnecting Sally

Two-way Conversation

Ending Connections

From the menu that appears, click "disconnect instructor from Sue."

**STOP LISTENING TO SUE**

Click on Sally to remove her from a multi-way conversation.

**DISCONNECTED**

**THREE-WAY CONVERSATION**

Click on Sally to remove her from a multi-way conversation.

**DISCONNECTING SALLY**

From the menu that appears, click "disconnect Sally from 2 people."

**TWO-WAY CONVERSATION**

Sally is now removed from the conversation.
Class Announcements

Broadcast your voice to everyone—temporarily.

Click “All Call” to speak to everyone at once.

Current conversations will be stopped.

Click “End Call” when you’re done speaking.

Now that I have your attention...

The previous conversations are restored.
SELECTING STUDENTS

TO DO THE SAME THING WITH SEVERAL STUDENTS, YOU MUST FIRST SELECT THEM.

DRAG A RECTANGLE ACROSS STUDENTS TO SELECT THEM ALL AT ONCE.

CLICK IN AN EMPTY AREA AND HOLD DOWN THE MOUSE.

THEN DRAG THE MOUSE TO STRETCH THE RECTANGLE.

CONTINUE DRAGGING UNTIL THE INTENDED PEOPLE ARE SELECTED.

TO SELECT JOHN SEPARATELY, CLICK ON HIM WHILE HOLDING DOWN THE SHIFT KEY.

TO DE-SELECT EVERYONE, CLICK IN AN EMPTY AREA. THAT’S IT!

WHEN MULTIPLE STUDENTS ARE SELECTED, AN ACT ON ONE AFFECTS THEM ALL.
**RANDOMLY PAIR EVERYONE**

The random pair feature saves you time when connecting people.

To randomly pair students, they must first be selected.

From the Edit menu, click "Select All" to select everyone.

Click "Randomly Group" and then "Connect in Random Pairs" to create dialogs between selected students.

Selected students have blue boxes around them.

Students are now in two-way dialogs.

Students are now in two-way dialogs.
A **TASK** is like a box where students drop recordings. Students in the same group are assigned the same box. Usually you’ll make one box per class period.

To save student responses to lesson audio, you must first create a **LESSON TASK**.

From the **TASKS** menu, click **NEW TASK**...
Saving Drill Recordings (Continued…)

Think of a task as a storage box for recordings. Students assigned to this task can save recordings under its name.

**Task Name:** Ad hoc recordings, 6 PM class

- **Students record:** 
  - [ ] without a lesson (recording-only)
  - [ ] with a lesson from the catalog

**Subjects**
- ESL
- French
- French 1004
- French 3014
- German
- Icelandic
- SPEAK
- Swedish

**Books**
- Well Said 2nd Ed – Disk 1
- Well Said 2nd Ed – Disk 2

**Student Access:**
- [ ] Save students' recordings
- [ ] Allow lesson slowing
- [ ] Pre-assign (students can start task on their own)
  - Schedule: None

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**Step 1:** Title your task according to whom it will be assigned.

**Step 2:** Choose the subject which contains the books with the lessons.

**Step 3:** Then select the book from which to choose the lesson.

**Step 4:** Choose a lesson from the Dill Catalog for students to hear.

**Step 5:** But there’s more! Now you must assign the task!

Click “Create” when you’re finished.

Continued on the next page…
SAVING DRILL RECORDINGS: ASSIGNING TASKS

1. Position the mouse over one of the selected students.
2. When the group turns yellow, release the mouse.
3. Students within the selection are assigned to the task.
4. Students receive the lesson you chose and can record themselves voluntarily.
5. The new task appears to the left, with an arbitrary color.
6. Select the students to be assigned (how? see page 7).
7. Drag the task.
8. DILL client assigned to the lesson task.
9. Students cannot play other lessons now without your permission.
SAVING Plain Recordings

From the "Tasks" Menu, Click "New Task..."

From the "Tasks" menu, click "New Task..." to create a new task.

Title the Task According to Whom It Will Be Assigned and Click "Create."

Title the task according to whom it will be assigned and click "Create."

Select the Students to Be Assigned (How? See Page 8).

Select the students to be assigned (how? See page 8).

Select Without a Lesson (Recording-Only)

Select without a lesson (recording-only).

Drag the New Task Onto One of the Selected Students to Assign It.

Drag the new task onto one of the selected students to assign it.

Students Must Click "Record" to Make Recordings.

Students must click "Record" to make recordings.

There can be multiple recordings per task.

There can be multiple recordings per task.

Recordings from Paired Students Contain Both Voices.

Recordings from paired students contain both voices.

Dill Client Assigned to Recording-Only Task

Dill client assigned to recording-only task.
SYNCHRONIZED ACTIVITIES

A SYNCHRONIZED ACTIVITY IS LIKE PLAYING A PORTABLE STEREO IN FRONT OF THE CLASS. YOU CONTROL WHAT STUDENTS HEAR AND WHEN THEY ARE Recorder.

FROM THE TASKS MENU, CLICK "BEGIN NEW SYNCHRONIZED ACTIVITY..."

IF YOU WANT YOUR VOICE BROADCAST TO THE CLASS, LEAVE THIS CHECKED.

PLAY AND PAUSE THE LESSON HEARD BY STUDENTS.

CLICK "RECORD STUDENTS" TO START RECORDING EACH STUDENT.

CLICK IT AGAIN TO STOP RECORDING.

CLICK "CATALOG" TO CHOOSE LESSONS IN DILL OR "DRIVE" FOR FILES ON DISK OR CD.

TO LET STUDENTS PLAY BACK THEIR RECORDINGS, CLICK "ALLOW STUDENT INTERACTION."

CLICK "END SESSION" TO RETURN TO NORMAL LAB CONTROLLER USE.
Review Student Recordings

You can listen to students’ recordings by visiting the DiLL server over the web.

Type the address into your web browser:
http://lcdill.cla.umn.edu

You can listen to students’ recordings by visiting the DiLL server over the web.

Click "Go to Login Page" to log-in.

Log-in with the same account you used with DiLL Lab Controller.

Note: You must be designated as an administrator of a subject to continue.

Decide which tasks to view:
- Lesson Tasks,
- Recording-only, or
- Synchronized Activities.
Review Student Recordings (Continued...)

Find your task using the title you chose when you created it (see Page 10).

All students assigned to the task are listed, even if they didn’t record anything.

Click “Hear all Recordings for student” to play them all at once.

Click "View Individual Recordings" to play recordings at your own pace.