

LANGUAGE CENTER

Please bring this form, the software, and license information to 110 Jones Hall.

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Name:

Phone:

Department:

Email:

Software Title:

On which computers do you need the software installed?

Jones Hall Classrooms	Other LC Computers
<input type="checkbox"/> Room 10 Macs (31 Licenses)	<input type="checkbox"/> Multimedia Lab Macs (14 Licenses)
<input type="checkbox"/> Room 15 Macs (29 Licenses)	<input type="checkbox"/> Multimedia Lab PCs (19 Licenses)
<input type="checkbox"/> Room 30 Macs (30 Licenses)	<input type="checkbox"/> Checkout Mac Laptops (5 Licenses)
<input type="checkbox"/> Room 35 Macs (25 Licenses)	<input type="checkbox"/> Checkout PC Laptops (5 Licenses)
<input type="checkbox"/> Classroom Virtual Windows XP (115 Licenses)	

Please Note: You must submit a new request each year by August 15th or the software may be removed. Please allow at least two weeks to fulfill your request. Some requests may take longer due to staffing or availability. We reserve the right to not install software that is incompatible with our systems or may pose a danger to equipment or users. Software that is not designed for Windows XP or Mac OS X may not be supported.

"I certify that installation and use of the requested number of copies of the software in these facilities abides by the software's copyright and license agreements. I have read and agree to the Acceptable Use of Information Technology Resources policy of the University of Minnesota."

Signature _____ Date: _____

For Office Use Only

Date Received: _____ Date Completed: _____
 Installed by: _____ Comments: _____